



Weekly REALTOR®




May 10, 2010

1819 W. Pinhook Ste. 115
(337) 233-0086



Did you know. . . the following Supra functions can be performed within the MLS?



-  Assign Supra Keybox
-  Supra Activity Report
-  Keybox Settings

Here's how. . .

1. From the SEARCH menu in the MLS, select INVENTORY
 2. Select RESIDENTIAL (category) - ACTIVE (status), click ACCEPT at the bottom right of the page
 3. Your RESIDENTIAL/ACTIVE listings will be displayed. Select the listing in which you want to attach the Keybox
 4. Click the "S" link at the far right of the line list
 5. From the menu (as shown above), select Assign Supra Keybox
 6. Enter the Keybox serial number and shackle code, click SAVE
- Your Keybox is now assigned. Once accomplished, you can check the activity and even change the Keybox settings - all through the MLS.

2010 Continuing Education



2010 Continuing Education

IMPORTANT NOTICE: *If you have not received a confirmation you may not be registered. If you emailed a request for a class and did not receive a confirmation please contact Kathy@RealtorAcadiana.com**

****To Register for the following classes email Kathy@RealtorAcadiana.com --unless otherwise noted.

Upcoming Meetings

**Board of Directors
Thursday,
May 27th
9:00 a.m.**

**Public Relations
Tuesday,
June 8th**

LREC "Boundary Lines" Quarterly Newsletter
For current and past issues of "Boundary lines" click here



Check out the 2010 RCA Calendar for all of the Networking and Educational events for RCA members. (See below) Interested in joining? Contact Mary Sliman at 233-0086 or click here for a membership

Monday, May 17th 2 CE hrs.

Advanced MLS
"Maintaining Your Prospects"
2:00 - 4:00
Instructor: Janice Hebert
RAA Office

Tuesday, May 25th 2 CE hrs.

The Value of the Home Warranty
11:00 - 1:00
Instructor: Webb Wartelle
RAA Office
Lunch provided by Old Republic Home Protection

Tuesday, June 8th 4 CE hrs.

2010 Mandatory License Law
1:00 - 5:00
Instructor: Judy Garber
RAA Office

Tuesday, June 15th 4 CE hrs

Code of Ethics
8:30 - 12:30
Instructor: Eloise Gauthier
RAA Office

Thursday, July 15th 4 CE hrs

2010 Mandatory License Law
8:30 - 12:30
Instructor Jane Ortgeo

Tuesday, August 3rd 4 CE hrs

2010 Mandatory License Law
1:00 - 5:00
Instructor: Eloise Gauthier

Tuesday, August 10th 4 CE hrs

Code of Ethics
8:30 - 12:30
Instructor: Judy Garber

Thursday, September 9th 4 CE hrs

2010 Mandatory License Law
8:30 -12:30
Instructor: Judy Garber

Tuesday, October 5th, 4 CE hrs

2010 Mandatory License Law
1:00 - 5:00
Instructor: Jane Ortego

Tuesday, October 12th, 4 CE hrs

Code of Ethics
8:30 - 12:30
Instructor: Eloise Gauthier

Tuesday, November 9th 4 CE hrs

2010 Mandatory License Law
8:30 - 12:30

application.

RCA Upcoming Events

Tuesday, May 11th:

"Servicing Commercial
Tenant Needs &
Marketing Methods for
Commercial Real
Estate"
Instructor: Rob
Nahigian, FRICS,
SIOR, CRE
8:30am - 12:30pm
4 CE Credits
Lunch provided

Thursday, May 13th:

RCA Board of Directors
Meeting
RAA Board Room
9:00am

[Click Here
for RCA May
Newsletter](#)

[Click here
for 2010 RCA
Calendar](#)



Visit the
'[Right Tools, Right Now](#)'
[homepage](#) to see all FREE
and AT-COST products and
resources that are part of
NAR's 'Right Tools, Right
Now' initiative, established
by NAR to support its
members. Listings are
updated monthly, so check
back often!

[Quick Links](#)

Instructor: Eloise Gauthier

Thursday, November 18th 2 CE hrs

Warranty 101

11:00 - 1:00

RAA Office

Instructor: Claire Esteve

Lunch provided by American Home Shield

Thursday, December 2nd 4 CE hrs

2010 Mandatory License Law

8:30 -12:30

Instructor: Judy Garber

Tuesday, December 7th 4 CE hrs

Code of Ethics

8:30 - 12:30

Instructor: Judy Garber

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